



#126, 6104-172 Street
Edmonton AB T6M 1G9
780-489-7799 ~ www.wellness-within.ca

CONSENT TO SERVICES & PRIVACY POLICY

FEE SCHEDULE:

Standard Office Visits:

Adult Initial Visit:	\$150	Typically 75 min in length
Adult Follow-up visit:	\$ 70	Typically 40 min in length
Pediatric Initial Visit* :	\$100	Typically 45 min in length
Pediatric Follow-up*:	\$ 60	Typically 30 min in length

**(pediatric clients are those under 12yrs of age)*

Telephone/ Email Consultations*:

First 5 minutes	No charge	I.e. clarification of treatment plan, follow-up on prescribed homeopathic remedy, follow-up per doctor's request
15 minute consults	\$30 + 5% GST	I.e. continuation of treatment/ treatment of new concern
30 minutes or longer	Standard fees (\$120/hr + 5% GST)	I.e. continuation of treatment/ treatment of new concern

** Please note that telephone/ email consultations are generally intended for follow-up consultation and clarification of treatment protocols. Telephone consults are offered to new patients only after an initial visit has been conducted and a treatment plan has been initiated.*

Labour Support Services:

Cynthia Hnatko, ND is available to work collaboratively with birthing women and their support network (midwife, obstetrician, spouse, family, etc) in offering labour support or doula services to maximize the potential for a positive birth experience. Services may include administering homeopathics or botanicals during labour, acupuncture/acupressure or hands on therapies to assist the birthing process and coping with the discomforts of labour. Please contact Cynthia Hnatko, ND directly for more information about services, pricing and availability.



Laboratory Diagnostic Services:

Cynthia Hnatko, ND will conduct a thorough case history, which will include an assessment of vitals and physical exam where indicated. Specific blood, salivary and/or urinary laboratory testing may be used as part of the diagnostic work-up.

Laboratory tests are individually priced. All associated costs will be made aware to the client upon recommendation of specific laboratory services.

Herbal Dispensary & Naturopathic Medicines:

Cynthia may recommend that you take certain products as part of your treatment plan. Please note that you are free to choose where you purchase the recommended products, but that certain professional product lines are only available through licensed Naturopathic Doctors. All associated costs will be made aware to the client upon recommendation of specific health products.

Cynthia Hnatko, ND offers an herbal dispensary for the compounding of botanical tinctures specific to the treatment protocol prescribed. Cynthia also carries a limited selection of professional quality products that are not available through health food stores. AHCIP does not cover the cost of these products, thus, patients are required to pay for products that they choose to purchase.

Booking Appointments:

Please schedule your appointments, including pick-up of prescribed products, in advance. Please plan to arrive for appointments on time. Please arrive 15 min early for your first appointment to fill out intake forms if you have not completed them ahead of time. Visits that begin late due to a patient's late arrival will be charged the full visit fee.

Payment for Services:

Payment for services is due at the end of each visit and a receipt will be given when payment is received. Please retain this receipt for your insurance or income tax claims, if applicable. Fees may be paid by cash, cheque, direct debit, Visa, or MasterCard. A surcharge of \$40.00 will apply to all NSF cheques.

Please note that refunds are not available for medical services rendered, including lab tests performed. Extended health benefit plans often offer limited coverage for naturopathic medicine. Plans and policies differ, so please check with your provider regarding your coverage and claim procedures.

Cancelled and Missed Appointments

Please ensure to give at least 24 hrs. cancellation notice. This will allow for consideration of other patients who would also like to schedule an appointment. For appointments cancelled on the same day or missed appointments, 50% of the cost of the scheduled appointment will be charged. Consideration will be given to unforeseeable circumstances.



Confidentiality

Everything that you communicate, directly or indirectly, to Cynthia Hnatko, ND is confidential, unless you give written permission to disclose information to a third party. Confidentiality is respected at all times.

It is important to note that there are exceptions to confidentiality that include the legal and/or ethical obligations to:

1. report incidents of child abuse (physical, sexual or emotional) and neglect;
2. comply with a court ordered subpoena;
3. prevent harm to yourself or another person should such plans be disclosed;
4. report a health professional who has sexually abused a patient

Privacy Policy

We understand the importance of protecting your personal information. We are committed to collecting, using and disclosing your personal information responsibly. We will try to be as open and transparent as possible about the way we handle your personal information.

Cynthia Hnatko, ND understands the importance of protecting your personal information. To help you understand how we are doing that, we have outlined how your information is used and disclosed.

Cynthia Hnatko, ND, will collect, use and disclose information about you for the following purposes:

- To assess your health concerns
- To provide health care
- To advise you of treatment options
- To establish and maintain contact with you
- To send you newsletters and other information mailings
- To remind you of upcoming appointments
- To communicate with other treating health-care providers
- To allow us to efficiently follow-up for treatment, care and billing
- To complete claims for insurance purposes
- To invoice for goods and services
- To process credit card payments
- To collect unpaid accounts
- To comply with all regulatory and legal requirements including court orders, statutory requirements to advise authorities of child abuse, reportable diseases and individuals who may be an imminent threat to harm themselves or others

By signing this Patient Consent Form, you have agreed that you have given your consent to the collection, use and/or disclosure of your personal information as outlined above.

Our privacy policy ensures that:

- Only necessary information is collected about you;
- We only share your information with your consent;
- Storage, retention and destruction of your personal information complies with existing legislation, and
privacy protection protocols;
- Our privacy protocols comply with privacy legislation and standards



In Case of Emergency

Emergency medical services are not offered by Cynthia Hnatko, ND. In case of an emergency, patients should dial 911, or proceed to the Emergency Department of the nearest hospital.

Statement of Acknowledgment

I, _____ have read, understood and agree to the contents herein:
(print name)

Client Signature: _____ Date: _____

****Please sign and return this form to your Naturopathic Doctor on your first visit***